

ANNA CARNES

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ABOUT

Experienced Arts Administrator with a demonstrated history of working in small teams in nonprofit and academic settings with a focus on program and event coordination and curation. Freelance work includes design for print and web use, and special event production

EDUCATION

Agnes Scott College, Decatur, GA
Bachelor of Arts, Cum Laude Honors,
Art History, Film Studies.

Perry Meridian High School, Indianapolis, IN
Academic Honors Diploma

EXPERIENCE

8.24 - present

Dalton Gallery & Permanent Collection Manager AGNES SCOTT COLLEGE, DECATUR, GA

Previously hired from Aug 2022 - July 2024 as Full time Gallery Manager, July 2020 - Aug 2022 as Part time Gallery Manger, May 2019 - June 2020 as the Kirk Curatorial and Collections Fellow.

Responsible for day-to-day management of the Dalton Gallery, the Permanent Collection of Agnes Scott College and the Dana Fine Arts Building;

- Currently planning 2024-25 Gallery Calendar. Have executed over 32 exhibitions in my time at the Dalton Gallery. In my role I develop and curate exhibitions that strategically engage with campus community conversations and themes.
- Developed new experimental responsive gallery space for shorter-term exhibitions by emerging curators and on campus community members.
- Plans and manages all events for new exhibitions, including opening and closing receptions, artists and panel talks, lectures, student presentations, and community networking. Have coordinated over 50 events.
- Negotiates and facilitates contractor work, from quotes to implementation and payment.
- Designs show logos and print collateral for exhibition and gallery promotion, including posters, postcards, and print catalogs.
- Edits press releases and promotional text in conjunction with exhibitions for digital release, including social media and email.
- Assists in registrar initiatives in evaluating and organizing the permanent collection of Agnes Scott College including updating and maintaining database.
- Manages the Permanent Collection of the College, determining placement around campus and administrative tasks involving the 1000 piece collection.
- Leads new acquisition proposals and discussions regarding the Permanent Collection.
- Supervises student gallery team during the school year. Have supervised 14 during my time with the gallery, including 6 this year.

Other key projects:

- Created and curated a biannual original exhibition of young emerging talent, &yet, in partnership with local organizations, that to date has given \$9,000 in awards to emerging artists.
- Worked with the Office of Development to found a Reading Room and Library working with an interested donor, opened in Fall 2024.
- Currently serving a two year term as a Staff Council Representative, as a Representative, I advocate for and implement an improved environment for all staff within our campus community.

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EXPERIENCE CONTINUED

11.21 - 8.22

Programming Coordinator ATLANTA CONTEMPORARY ART CENTER, ATLANTA GA

Responsible for the creation, implementation, and execution of all internal programming. Managed the Studio Artist Program and Nexus Fund granting program.

- Planned and executed programming correlating to works on view ranging from curator tours, artist panels, children's programming, and site-specific movement practice.
- Organized and oversaw the call for entries for the Andy Warhol Regional Regranting Fund grants: Nexus Fund Emergency Artist Grant and Nexus Fund RFP call. Managed communication and jurying of both calls.
- Created and built out a website specifically created to promote Nexus Fund opportunities.
- Planned and successfully coordinated thematic programming for Art Party, AC's annual party fundraiser. (Spectacles included an easter egg hunt, a costume contest, and a midnight parade and disco ball drop) I was also retained to plan and program the 50th anniversary Art Party in July of 2023 and the following 2024 Art Party)
- Designed newly revived print Museum Guide for the exhibitions on view. The Gallery Guide gives further information on the exhibitions as well as provides information on the upcoming calendar and development drives. (I have been retained to design future Gallery Guides)

5.19 - 2.21

Project Coordinator DECATUR ARTS ALLIANCE, DECATUR, GA

Previously hired from Feb 2018 - May 2019 as the Social Media and Marketing Intern

- Oversaw 5 calls for entry and public art initiatives annually, including communicating with artists throughout the application process and with jurors during the selection process.
- Orchestrated Decatur Arts Events in collaboration with the DAA team, the City of Decatur, and various community partners, including the annual Decatur Arts Festival, Decatur Fine Arts Exhibition, Book as Art Exhibition, Decatur Porchfest, Decatur Wine Festival, and YEA! Festival.
- Developed and lead a series of free virtual art events in conjunction with community artists and the City of Decatur Mayor's Office to promote local artists, performers, and small businesses during stay-at-home orders from the state in 2020.
- Managed monthly shows in the DAA gallery space, communication with exhibition artists, email promotion, gallery opening events, installations, catering, and artwork sales.

Key project: Initiated and executed an intergovernmental public art call for Black artists both domestic and international. Accepted over one hundred applications and headed jury selection.

Jurors selected three artists who received grants totaling \$15,000 to create site-specific works for MARTA stations, which were installed in Spring 2021.